

CASTLE Lifelong Learning Guidelines

1. Name

The name of this project shall be the Community And Seniors Together Learning Environment (C.A.S.T.L.E.), hereinafter referred to as CASTLE.

CASTLE is formed under Community And Seniors Together (C.A.S.T.) and is responsible to its Board members and Program Director. Decisions regarding financial matters and corporate governance will be made or approved by the governing board of CAST. Programming decisions will be made by CASTLE members through the Steering Committee.

2. Mission

The mission of CASTLE is to operate within the CAST charitable non-profit organization bylaws to provide affordable and convenient opportunities for adults to enjoy continuing education through the sharing of knowledge, talents and experience with their peers.

To accomplish this mission, CASTLE is guided by the following principles:

- CASTLE is open to all adults age 17 and over;
- CASTLE serves as an important resource and forum for discussion of current issues and concerns of its members and the community;
- CASTLE provides non-credit, non-degree granting courses of study and practice, as well as educational, cultural and social events;
- CASTLE places emphasis on physical and mental wellness as important elements of vital aging;
- CASTLE encourages intergenerational understanding and enriches life at the New Ulm Community Center and in the New Ulm area;
- CASTLE is guided by its members and functions as an educational organization in which members volunteer as instructors, organizational officers and committee members;

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3. Membership

- Members subscribe to the mission and guiding principles of CASTLE and pay dues in accordance with procedures established by the CAST Board of Directors.
- Members are encouraged to participate actively in the various aspects of CASTLE in a voluntary capacity.
- The Board of Directors shall establish and review periodically an appropriate membership dues structure.
- The membership year will be for twelve months commencing during the month a member pays his/her dues and expiring on the last day of the month of the following year.
- A membership is specific to one person. In the event this person cannot attend a class, it is not acceptable to send a substitute non-member in their place.
- Potential members are invited and allowed to attend one class of their choice without joining CASTLE.
- All members are welcome to attend any class at any time.

4. Steering Committee.

The Steering Committee shall be composed of the Program Director, a CAST Board member and between 8 and 12 CASTLE members.

Committee members volunteer in administration and as planners.

Committee members are recommended by the CASTLE director and current Steering Committee members and approved by the Board to serve a three-year term.

Committee members are limited to two three-year terms rotating off the committee each June 30. The director will organize the current committee into an organized rotational pattern.

Adopted and Approved by the CAST Board of Directors on February 11, 2014.